Standard Operating Procedure BIOMETRIC AUTHENTICATION: FINGERPRINT DATA

AU.3.B

**Version Control**

|  |  |  |
| --- | --- | --- |
| Version | Date | Changes Made |
|  |  |  |
|  |  |  |
|  |  |  |

**Guidelines for Maintaining the SOP Version Control Table:**

* **Version**: Assign a new version number for every update. Minor changes can be denoted by incremental changes in decimal (e.g., 1.1, 1.2), while major changes can increment the whole number (e.g., 1.0 to 2.0).
* **Date**: The date when the changes were finalised.
* **Changes Made**: A brief description of the changes or updates made.

Table of Contents

[1. Purpose 3](#_Toc177284963)

[2. Definitions and Abbreviations 3](#_Toc177284964)

[3. Application 3](#_Toc177284965)

[3.1 Ownership and Stakeholders 3](#_Toc177284966)

[3.1.1 Digital Identity Service Providers (DISPs) 3](#_Toc177284967)

[3.1.2 IT and Security Teams 3](#_Toc177284968)

[3.1.3 Compliance and Legal Departments 3](#_Toc177284969)

[3.2 Users and Beneficiaries 3](#_Toc177284970)

[3.2.1 General Public 3](#_Toc177284971)

[3.2.2 Government Agencies 3](#_Toc177284972)

[3.2.3 Private Sector Companies 4](#_Toc177284973)

[4. Prerequisites 4](#_Toc177284974)

[4.1 Assumptions 4](#_Toc177284975)

[4.2 Constraints 4](#_Toc177284976)

[5. Process Flow - Process and Procedures 4](#_Toc177284977)

[5.1. Initiating Fingerprint Authentication: 4](#_Toc177284978)

[5.2. Verification of UIN and Demographic Data: 4](#_Toc177284979)

[5.3. Fingerprint Capture and Submission: 5](#_Toc177284980)

[5.4. Fingerprint Authentication: 5](#_Toc177284981)

[5.5. Handling Exceptions and Retries: 5](#_Toc177284982)

[5.6. Logging and Status Update: 5](#_Toc177284983)

[6. Visualisation 6](#_Toc177284984)

# 1. Purpose

This SOP outlines the standardized procedure for biometric authentication using fingerprint data within the Digital Identity (DID) system. It ensures secure and accurate authentication through proper verification, encryption, and error handling.

# 2. Definitions and Abbreviations

**DID**: Digital Identity

**KM**: Key Manager

**HSM**: Hardware Security Module

**CA**: Certificate Authority

**IDA**: ID Authentication Database

**AC**: Access Control

**SSL/TLS**: Secure Sockets Layer / Transport Layer Security

# 3. Application

## 3.1 Ownership and Stakeholders

### 3.1.1 Digital Identity Service Providers (DISPs)

* **Ownership**: Oversee the fingerprint authentication process.
* **Responsibilities**: Ensure secure and compliant authentication using fingerprint data.

### 3.1.2 IT and Security Teams

* **Ownership**: Manage technical infrastructure and security protocols.
* **Responsibilities**: Maintain system security, data encryption, and infrastructure.

### 3.1.3 Compliance and Legal Departments

* **Ownership**: Ensure compliance with legal and regulatory standards.
* **Responsibilities**: Oversee compliance checks, documentation, and regulatory adherence.

## 3.2 Users and Beneficiaries

### 3.2.1 General Public

* **Users**: Individuals using fingerprint authentication for their DID accounts.
* **Usage**: Provide fingerprints for secure authentication.

### 3.2.2 Government Agencies

* **Users**: Agencies requiring verified identities for services.
* **Usage**: Utilize verified identity information for secure service delivery.

### 3.2.3 Private Sector Companies

* **Users**: Businesses requiring high-security identity verification.
* **Usage**: Use secured identities for compliance and verification purposes.

# 4. Prerequisites

## 4.1 Assumptions

* Subscribers have provided consent for biometric authentication.
* Administrators are trained to handle the fingerprint authentication process securely.
* Technological infrastructure meets current security standards.

## 4.2 Constraints

* The fingerprint authentication process may be affected by system downtimes or regulatory changes.
* Secure devices and internet access are required for administrators and users.

# 5. Process Flow - Process and Procedures

## **5.1. Initiating Fingerprint Authentication:**

* **Claimant/Subscriber Action:**
  + The claimant starts the process offline by providing their consent (reference: AU.3.A).
  + The claimant provides their Unique Identification Number (UIN) and demographic data to the verifier.
* **Verifier Action:**
  + The verifier requests UIN and demographic data from the claimant.
  + The verifier verifies the UIN and demographic data against the system records.
* **Output:** Initial identity verification is completed.

## **5.2. Verification of UIN and Demographic Data:**

* **System Action (Client and Server):**
  + The UIN and demographic data provided by the claimant are encrypted using secure protocols (SSL/TLS) and sent for verification.
  + The server checks if the UIN and demographic data match the existing records.
  + If a match is found, a notification of successful verification status is sent. If no match is found, a failure status notification is generated.
* **Output:** Verification success or failure status is determined.

## **5.3. Fingerprint Capture and Submission:**

* **Verifier Action:**
  + Upon successful verification of UIN and demographic data, the verifier requests the claimant to provide a finger of their choice for scanning in the fingerprint scanner.
  + The claimant places their finger on the fingerprint scanner.
* **System Action (Client):**
  + The fingerprint scanner captures the fingerprint image.
  + The captured fingerprint image is encrypted for secure transmission.
* **Output:** Fingerprint image is captured and encrypted for authentication.

## **5.4. Fingerprint Authentication:**

* **System Action (Server):**
  + The encrypted fingerprint scan image is sent to the server for authentication.
  + The server checks if the fingerprint scan matches the fingerprint data stored in the claimant's UIN account with a match score threshold (≥ 95%).
  + If the fingerprint matches, a notification of successful authentication is generated. If not, failure notifications are sent, and exception handling is initiated.
* **Output:** Fingerprint authentication success or failure is determined.

## **5.5. Handling Exceptions and Retries:**

* **System Action (Server):**
  + If the fingerprint does not match or errors occur during scanning, the system triggers exception handling and allows up to three retry attempts.
  + If the retry count exceeds three, the process is terminated, and the claimant's UIN account is locked for 24 hours.
* **Output:** Error handling and retries are managed, and account security is enforced.

## **5.6. Logging and Status Update:**

* **System Action (Server):**
  + All activities, including successful fingerprint authentication and any failures, are logged in the system.
  + Status updates are stored in the system logs for auditing, compliance monitoring, and future reference.
* **Output:** Detailed logs and status updates are created for compliance and security monitoring.

# 6. Visualisation

A diagram of a biometric authentication

Description automatically generated

Please refer to the [GitHub](https://github.com/alan-turing-institute/Standard-Operating-Procedures-for-Digital-Identity-Systems) repository for further information.